



REVISED COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
Seattle, WA 98111

Tom Albro
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Port of Seattle:

**Creating Economic
Vitality Here**

Business Strategies

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

REVISED SPECIAL MEETING

Date: May 11, 2010

ORDER OF BUSINESS

3:00 p.m.

1. Call to Order
Recess to:
2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtable
10. Adjournment

**PLEASE NOTE CONVENING TIME
Item 5c and 6e added May 7, 2010**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Special Meeting of April 6, 2010.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately

- a. Approval of Claims and Obligations for the period of April 1 through April 30, 2010 in the amount of \$70,000,994.08. ([memo](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- b. Authorization for the Chief Executive Officer to execute a Purchase and Sale agreement between the Port of Seattle and Ash Grove Cement Company for a portion of Ash Grove's real property located at 3801 East Marginal Way S. Seattle, WA 98103, consisting of 1,832 square feet for the East Marginal Way Grade Separation Project. No additional funds are requested because funds for this public expense project, which is funded by the tax levy, were previously authorized. (Project #E102007) ([memo](#) and [Agreement](#) enclosed)
- c. Authorization for the Chief Executive Officer to execute an Improvement Agreement between the Port of Seattle and Louis Dreyfus Corporation apportioning the responsibilities of the Terminal 86 improvements authorized by the Commission on March 23, 2010. No additional funds are requested. ([memo](#) and [agreement](#) enclosed)

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Resolution No. 3636, Second Reading and Final Passage. Adoption of a Self-Funded Health Insurance Program. ([memo](#) and [resolution](#) enclosed)
- b. (1) Determination that the competitive solicitation process is not appropriate or cost-effective and that contracts for third party medical and dental claims administrative services in 2011 are therefore exempt from certain requirements of Chapter 53.19 RCW; and (2) Authorization for CEO to execute (a) a one-year contract for medical claims administration services for 2011 in the amount of \$1,200,000; and (b) a one year contract for dental claims administration services for 2011 in the amount of \$400,000. ([memo](#) enclosed)
- c. Authorization for the Chief Executive Officer to execute an award outside Professional Services Agreement for design services, proceed with engineering and design analysis, preparation of construction documents (plans and specifications), permit acquisition and project management of replacement of existing Heating, Ventilating and Cooling System (HVAC) on the C-15 Building at Fishermen's Terminal in the amount of \$807,021. The preliminary estimated cost of the project, prior to design work and completion of the Engineer's Estimate, is \$3,967,000. (CIP #800137) ([memo](#) and [11/3/2009 Commission briefing on the C-15 building HVAC Project](#) enclosed)
- d. Authorization for the Chief Executive Officer to advertise for bids, apply a Project Labor Agreement and to authorize Port Construction Services to perform preconstruction work, including moving tenants, for Phase I and Phase II of the Centralized Pre-Conditioned Air Project (CIP # C800238) at Seattle-Tacoma International Airport (Airport) and execute a construction contract. A separate Notice to Proceed will be issued for each phase (one contract with two separate Notices to Proceed) as Federal Aviation Administration (FAA) funding becomes available. Award of each phase of the contract will be contingent on grant funds authorized by the FAA. This authorization is for \$36,830,000. Approximately \$25,870,000 is expected to be funded through a Voluntary Airport Low Emissions Program (VALE) Grant from the FAA, with the remaining \$14,730,000 to be the expected Port Cost. The estimated total project cost is \$40,600,000. (CIP # C800238) ([memo](#) and [map](#) enclosed)
- e. Commission Motion in support of comprehensive immigration reform. ([motion](#) enclosed)

7. STAFF BRIEFINGS

- a. Briefing on Intermediate Lien Revenue Bonds, Series 2010. ([memo](#) and [PowerPoint](#) enclosed)
- b. First Quarter Financial Performance Briefing. ([memo](#), [report](#) and [PowerPoint](#) enclosed)

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8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)